



Sports Authority of India

Sports Training Centre Kurukshetra

E-Mail:- stc_kurukshetra@yahoo.com

NOTICE INVITING TENDER

Sports Authority of India, STC, Kurukshetra invites bids on two bid system for following work.

➤ Brief Description of work i.e.	➤ Amount of Bid	Estimated Tender Value	Bidding Document Cost (Rs.)
Mess services at STC Centre, Kurukshetra	Security (EMD) in Rs.		
Cooking and serving meals- Breakfast (Morning), Lunch, Snacks and Dinner. Procurement of raw material as per specification/Menu available with the bidding documents. Cleaning of utensils, kitchen and serving items. Cleaning of cooking, dining and auxiliary areas etc. Maintenance of the equipments in the kitchen and dining arrears. Deployment and supervision of required manpower for the above mentioned job.	Rs 1,00,000/- (Rupees One Lac only)	(Rs.) 50,00,000/- (Fifty lacs)	Rs 1000/- (Rupees One Thousand only)

1. Last Date of Submission of Tender Documents : 8.05.2020 UPTO 5.00PM
2. Date of Opening of Tender Documents : 11.05.2020 AT 3.00 PM

Bidder can also download the bidding documents from website:

<http://www.sportsauthorityofindia.nic.in> & www.eprocure.gov.in

SCANNED COPY OF BID SECURITY IS TO BE UPLOADED ONLINE AND HARD COPY OF THE SAME MUST BE SENT TO THE CENTRE INCHARGE, SAI TRAINING CENTRE, KURUKSHETRA ON OR BEFORE BID SUBMISSION DATE & TIME AS MENTIONED IN CRITICAL DATE SHEET. DRAFT MAY BE PREPARED IN FAVOUR OF ASSISTANT DIRECTOR SPORTS AUTHORITY OF INDIA, KURUKSHETRA.

NOTE:-

- a) No cost of tender document may be charged for the tender documents downloaded by the bidders. (Rule 161(iv) of GFR 2017)



Sports Authority of India
Sports Training Centre
Kurukshetra

E-Mail:- stc_kurukshetra@yahoo.com

Cost of tender Rs. 1000/-

TENDER
FOR
RUNNING MESS FOR 2020-21
AT
SAI STC KURUKSHETRA

Website: <http://www.sportsauthorityofindia.nic.in>
www.eprocure.gov.in

SCHEDULE OF BIDDING PROCESS WITH KEY DETAILS

Date of publish	17.04.2020 at 11:00am
Start date of downloading of document	17.04.2020 at 12:30 AM
Date and time of pre bid conference*	27.04.2020 at 12:30 PM
Last date for submission of queries/ clarification made during the pre bid conference in writing **	27.04.2020 at 1:30 PM
Bid submission start date	17.04.2020 at 2:00 PM
Last Date and Time of uploading/submission of Bids	8.05.2020 at 5:00 PM
Bid Validity Period	45 Days
Opening of Techno-Commercial Bid (Bid 1)	11.05.2020 at 3:00 PM
Opening of Price Bid (Bid 2)	To be informed separately

* Venue of pre bid conference.

** Queries / Clarifications are to be responded online only

2. Bidder may also download the Bidding Documents from the web site- www.sportsauthorityofindia.nic.in & CPP Portal of Govt. of India i.e. <http://eprocure.gov.in/eprocure/app>. Bidders shall ensure that their Bids, complete in all respect are uploaded online before the closing date and time as indicated in the critical date sheet above on CPP Portal <http://eprocure.gov.in/eprocure/app>.
3. Bids shall be submitted online only at CPPP website: <http://eprocure.gov.in/eprocure/app>. Bidders are advised to follow the instructions provided in the 'Instructions to the Bidder for e-submission of the bids online through the Central Public Procurement Portal for e-Procurement at <http://eprocure.gov.in/eprocure/app>.
4. Bidder who has downloaded the tender from the Central Public Procurement Portal (CPPP) website <https://eprocure.gov.in/eprocure/app> and SAI website www.sportsauthorityofindia.nic.in shall not tamper/modify the tender form including downloaded price bid template in any manner. In case, the same is found to be tempered/modified in any manner, tender will out-rightly be rejected.
5. Intending bidders are advised to visit again CPP Portal website www.eprocure.gov.in and SAI website www.sportsauthorityofindia.nic.in before submission of tender for any corrigendum / addendum/ amendment.

**Assistant Director,
Sports Authority of India,
Training Centre, Kurukshetra**



Sports Authority of India

Sports Training Centre Kurukshetra

E-mail:- stc_kurukshetra@yahoo.com

TENDER DOCUMENT FOR RUNNING MESS IN SAI STC KURUKSHETRA (HR)136118.

1. INVITATION OF BIDS:

1.1 Sports Authority of India invites sealed tender for providing for sports trainees at SAI STC, kurukshetra from reputed Caterers having minimum three years experience in running catering service in reputed institutions like school/colleges/offices/education institutions/sports hostels.

1.2 Menu for STC Scheme:- @Rs. 247.50 per head per day and menu of the meal is attached at Annexure-I to this form.

1.3 The bidders are required to fill up both Technical Bid and Financial Bid Forms and accept all terms & conditions mentioned in the Tender Document.

1.4 It is the responsibility of the bidders to read all terms & conditions of the Tender Document before filling the tender. Incomplete Tender Documents or bids are liable to be rejected.

1.5 Tenders documents are neither transferable nor cost of tender documents is refundable under any circumstances.

1.6 SAI reserves the right to reject the tender of all or any party without assigning any reason.

1.7 Any tender received after the specified date, time and place mentioned in the advertisement will not be entertained under any circumstances.

2. SERVICE REQUIRED FROM THE CATERERS:-

2.1 Provide food/boarding facilities consisting of vegetarian and non vegetarian meals daily (including morning tea/coffee), three times in a day to the trainees under SAI Training Centre, Kurukshetra as per approved / prescribed Menu/Rate and quality. Caterer to manage and run Mess.

3. PREPARATION OF BIDS:-

The two bid system, i.e. "Technical Bid" and "Financial Bid" prepared by the bidders shall comprise the following:

Technical Bid: The bidders shall submit the copy of following documents along with the submission of bid documents:

a) Full postal address with tel. Ph , fax & mail ID

- b) Bid Security (EMD) and Tender Cost to be furnished in the form of Demand draft in **Assistant Director Sports Authority of India, payable at kurukshetra.**
- c) Bid submission form as per **Annexure -III** and letter authorization in favour of signatory of bidding documents.
- d) Three years' experience in the field of Mess Services.
- e) Successful completion certificate issued by the officer not below the rank of Section Officer, of at least three similar works, each of value not less than 40% of the estimated cost put to tender or two similar works, each of value not less than 60% of estimated cost, or one similar work of value not less than 80% of the estimated cost, all amounts rounded off to a convenient full figure, the last 5 years ending on the last day of the month previous to the one in which the tenders are invited. These works should be carried out in Central/State Govt. Department/PSUs/Autonomous bodies or other similar organizations.
- f) Certificate of Chartered Accountant showing annual turnover for the last three financial year (2016-17, 2017-18 & 2018-19).Copies of Balance Sheet, Profit and Loss Account statement etc need to be enclosed.
- g) Registration with Service Tax.
- h) TIN/GST number.
- I) PAN Number
- j) Income Tax Returns for the last three years.
- k) Registration of the firm (Proprietorship or Partnership)/ company (Pvt,Ltd. Or Public Limited), Societies/Trust registered under applicable statutes in India along with the respective Memorandum of Association/Article of Association/Trust Deed etc.
- L) National Electronic Fund transfer (NEFT) Form for payment in Indian Rupee)
- M) Documents mentioned in Qualification Criteria as per clause no. 7.
- N) License/ Registration from Food/ Health Department/ FSSAI and other authorities if any to run Canteen/Mess

Note: 1- The bidding companies /firms /agencies are required to attest (self attestation) the copies of documents, along with the bid, signed on each page with seal, to establish the bidders' eligibility and qualifications failing which their bid shall be summarily rejected and will not be considered. The bidders are responsible for what they attest and claim; if, later on, it is found that whatever has been attested by the bidder is not true/ correct, the company/ firm / agency of the bidder will be blacklisted for purpose of procurement of any item(s), in addition to attracting penal provisions of the agreement.

Note: 2- The Technical bid shall not include any financial information. Such a bid shall be summarily rejected.

4. EARNEST MONEY DEPOSIT (EMD) & SECURITY DEPOSIT:-

4.1 Earnest money of Rs.1,00,000/-(Rupees One Lakh only) by the tenderer through demand draft in favour of **Assistant Director Sports Authority of India** , payable at **Kurukshetra** from any commercial bank in India. In case of downloading from website the bidder will have to submit tender cost along with EMD.

4.2 The Earnest Money draft will be returned to the unsuccessful bidders within three months of the date of approval of the successful bidder. The earnest money of the successful bidder will be liable to be forfeited, if he does not fulfil any of the following conditions of the contract.

a) The successful tender will furnish SECURITY DEPOSIT of Rs. 2,50,000/- (Rupees Two lacs fifty thousand only) within seven days of the receipt of the award of contract.

b) Execution of the agreement on Rs. 100/- (Rupees hundred only) Stamp Paper within 7 days of the receipt of award letter.

c) To undertake the work from the specified date mentioned in the award letter.

4.3 The EMD of the successful bidder will be refundable after completion of the abovementioned formalities.

5. SCHEDULES OF TENDER

5.1 The Tender Document will be available between 10.00 hours to 16.00 hours on all working days up to 8.05.2019 till 17:00 hours. The intended bidders may purchase the same from the office of Centre Incharge, SAI STC, Kurukshetra by making payment of Rs 1000/- (Rupees One Thousand only) through A/C Payee Dement Draft/ Pay Order drawn in favour of Assistant Director Sports Authority of India , payable at Kurukshetra .

5.2 The bidders who download the tender documents from given website are required to pay Rs 1000/-(Rs. One Thousand only) in the form of separate Demand Draft/Pay Order in favour of Assistant Director Sports Authority of India , payable at Kurukshetra as cost of tender documents. In case the bid is received without the cost of tender documents, the same would not be considered.

5.3 Technical & Financial bids shall be received up to 8.05.2020 by 5:00 PM. The technical bids will be opened on 11.5.2020 at 3:00 PM.

5.4 The Financial Bid of only those bidders will be opened whose Technical bid are accepted by the Competent Authority of SAI. The date time and venue for opening of Financial Bids shall be communicated in due course of time.

5.5 Any tender received after the date and time given above will not be entertained under any circumstances.

5.6 The competent authority reserves the right to reject any or all tender without assigning any reason.

6. PROCEDURE FOR SUBMISSION OF BIDS :-

6.1. The Bids shall be submitted in three separate sealed envelopes as under:-

a) **Envelope A-** should contain Bank Demand draft of EMD & Receipt/Bank demand draft for tender cost along with details in Annexure II. In case the same is not submitted, Technical & Financial bid of the bidder will be rejected.

b) **Envelope B** -should contain the Technical Bid Document, (Annexure-III).

Each page of the Tender Document duly signed by the bidder along with supporting documents to be submitted.

c) **Envelope C** - should contain the Financial Bid (Annexure - IV).

6.2 All three sealed envelopes i.e. A, B & C as above should be submitted in one single envelope duly sealed, addressed to the Centre Incharge, Sports Authority of India, Training Centre, Kurukshetra 136118 and super scribed "**Tender Document For Running Mess**". The cover should also bear the name and address of the bidder including telephone number with mail ID.

6.3 The bidder must put his seal and signatures on each page of the bid as well as supporting documents. Any correction, overwriting etc. in the financial bid especially financial bidding documents will not be accepted and the bid will be rejected.

6.4 The bid duly completed in all respect should be dropped in a tender box placed in the office of Sports Authority of India, Training Centre, Kurukshetra for the purpose.

6.5 The bidder submitting bid by post will ensure that the same reaches this office on or before due date and time given for submission of same Bid received after due date and time will not be considered under any circumstances.

7. QUALIFICATION CRITERIA:-

7.1 The bidder shall have at least three years experience in running catering services in reputed institutions like school/colleges/offices/education institutions/sports hostels with full set up in the area to effectively run the mess of hostel/mess.

7.2 Satisfactory completion of at least three similar works, each of value not less than 40% of the estimated cost put to tender or two similar works, each of value not less than 60% of estimated cost, or one similar work of value not less than 80% of the estimated cost, all amounts rounded off to a convenient full figure, the last 5 years ending on the last day of the month previous to the one in which the tenders are invited. These works should be carried out in Central/State Govt. Department/PSUs/Autonomous bodies/Registered Education Institutions or other similar organizations.

7.3 Average annual financial turn- over should be at least Rs 50,00,000/-ie, Rupees Fifty lacks only or more during the immediate last three consecutive.

7.4 Bids of the Bidders, which do not meet the required qualification criteria as above, will be treated as non-responsive and will not be considered further.

8. COMPARISON OF BIDS AND AWARD CRITERIA

The contract may be awarded on the basis of highest Monthly License Fees quoted by the bidders for use of the premises offered to them in SAI Training Centre, Kurukshetra.

9. CORRUPT OR FRAUDULENT PRACTICES:-

It is required by concerned namely the bidders to observe the highest standard of ethics during the execution such contracts. In pursuance of this policy, the SAI:-

i) Will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent or collusion or coercive practices in competing for the contract in question.

ii) Will declare a firm ineligible or blacklist, either indefinitely or for a stated period of time, to be awarded a contract by the SAI if it at any time determines that the firm has been engaged in corrupt or fraudulent or collusion or coercive practices in competing for, or gross/deliberate negligence in executing the contract.

iii) SAI reserves the right not to conclude Contract and in case Contract has been issued, terminate the same, if, found to be obtained by any misrepresentation, fraud, concealment and suppression of material facts by the Bidder. In addition, Bid Security/Performance Security (as the case may be) deposited by the Bidder shall be forfeited and legal as well as administrative action for such misrepresentation, concealment & suppression of material facts shall be initiated.

10. GENERAL CONDITIONS OF CONTRACT:-

10.1 The contract shall be for a period of one year.

10.2 The contract can be extended for one year, if needed, subject to satisfactory performance and willingness of the successful bidder.

10.3 Breakfast, Lunch, Evening Snacks and Dinner need to be served as the basic menu agreed upon with the Hostel Management Committee. A copy of the menu is enclosed as per **Annexure - 1 (A & B)**

10.4 Rates approved by SAI, HO for STC will be applicable as revised from time to time and payment will be made accordingly.

10.5 TENTATIVE MESS TIMING

Bed tea	As decided by management/ mess committee
Breakfast	
Lunch	
Evening snacks	
Dinner	
Bed tea	

10.6 Electricity to be used in the mess facility will be charged at actual consumption basis to be worked out as per reading in the meter. Water will be provided free of cost.

10.7 Contractor is required to deposit an amount of Rs 2,50,000/- towards Performance security deposit at the time of award of contract within stipulated time if his / her offer is accepted. In case of premature termination of the contract by either side, the Performance security deposit will be forfeited. The security deposit can be in the form of Account Payee Demand Draft or Fixed Deposit Receipt drawn from any Schedule Bank in India or Bank Guarantee issue by Scheduled bank in India in prescribed form in Section of this document in favour of Assistant Director Sports Authority of India , Kurukshetra. The Performance Security should remain valid for sixty days beyond expiry date of the contract.

10.8 Disclaimer: The near relatives of employees of the authority are prohibited from participation in this tender. The near relatives for this purpose are defined as:

a) Members of a Hindu Undivided Family.

b) Their spouse

c) The one is related to the other in the manner as father, mother, son(s), son's wife (daughter-in-law), daughter(s) & daughter's husband (son-in-law), brother(s) & brother's wife, sister(s) and sister's husband (brother-in-law).

10.9 If dispute or difference of any kind shall arise between the contractor & the SAI in connection with or relating to the Contract, the parties shall make every effort to resolve the same amicably by mutual consultations.

10.10 If the parties fail to resolve their dispute or difference by such mutual consultation within twenty-one days of its occurrence, then, either the party may give notice to the other party of its intention to commence arbitration, as hereinafter provided the applicable arbitration procedure will be as per the Arbitration and Conciliation Act 1996 of India. In the case of a dispute or difference rising between the parties relating to any matter arising out or

connected with the contract, such dispute or difference shall be referred to the sole arbitration, appointed by Director General (Sports Authority of India). The award of the arbitrator will be final and binding on the parties to the Contract.

10.11 **Venue of Arbitration:** The venue of arbitration shall be the place from where the Contract has been issued.

10.12 The Court of Kurukshetra will have the exclusive jurisdiction to try the dispute.

10.13 The Contract shall be governed by and interpreted in accordance with the laws of India for the time being in force.

10.14 **Statutory Requirement/obligation:** All statutory rules, like Minimum wages as per Central Government Rule (EPF) Act, ESI Act+EPF Act etc as applicable for engagement of labours on daily wage are to be followed strictly as per Government norms.

10.15 In case of failure to comply with the above statutory Rules, Acts, the SAI shall have the right to impose the penalty and/or cancel the contract.

10.16 The contractor shall not assign, sublet or part with the possession of the premises and properties of the Institute therein or any part thereof under any circumstance.

10.17 The contract shall not appoint any sub-contractor to carry out any obligation under this contract.

10.18 The contractor shall vacate the leased premises with all features, furniture etc, which are SAI's properties in good and tenable conditions at the termination of the contract.

10.19 The contractor shall not make or permit construction or structural alteration of additional fitting inside the premises of the work place without prior written approval of the authorities.

10.20 The performance guarantee will be returned two months after the end of the contract period without interest if there are no pending issues against the contractor.

10.21 Three months notice is required from the contractor for the termination of the contract service if such a condition arises during the contract period.

10.22 If the contractor and/or his team and also functioning of the mess is not up to the mark or, the quality of the food is below standard or unhealthy or unhygienic, then SAI is empowered to terminate the contract with a short notice of one week. Termination on such opinion shall be final in so far as the food quality/mess management is concerned.

10.23 In case of unsatisfactory performance/any dispute whatsoever/labour dispute emergency condition or any other reason as deemed fit by SAI, the contract can be cancelled at the sole discretion of SAI.

10.24 Hygienic, overall cleanliness of surrounding, kitchen and the food, raw materials, ingredients etc, are to be good quality. Clean, fresh, nutritious, hygienic and edible food has to be served. Any type of COOKED FOOD shall not be stored/preserved/reserved after meals.

10.25 Not following In-Charge's suggestions/instructions in above matters shall be considered as violation of terms and conditions of contract and shall invite penalty for the same as mentioned in clause no.-11.

10.26 The mess utensils are to be cleaned with hot water using detergent powder/soap after every meal.

10.27 Contractor shall be solely responsible in case of incidence/s of food poisoning etc. and shall bear the complete expenditure arising out of this for medical treatment of the hostel inmates. In addition, penalty may be imposed on the contractor as decided by the SAI for such incidence/s.

10.28 The contractor shall use only branded raw materials and best quality for preparing the food. Brands of certain mess items are provided. A quality control Team will check all materials brought to the mess as well as cooking practices. In the event of the quality of food served being poor or not adhering to contractual conditions, the Hostel management will be free to impose monetary fine as deemed fit on the contractor. Such fines imposed will be adjusted

against the payments due to the contractor. (Use of Hydrogenated (vanaspati) oil is prohibited). Use of artificial food colours and MSG (Mono Sodium Glutamate) is prohibited.

10.29 It is the sole responsibility of the contractor to get the refills from the gas company to run the mess on his own cost. Any fluctuations in the Gas price must be absorbed by the Contractor only.

10.30 When circumstances warrant, contractor should cater for large number of students/staff members at very short notice. Similarly, fluctuations in strength during vacation periods shall have to be accommodated accordingly.

10.31 Monthly payment to the contractor will be made by, only upon the bills being duly certified by concerned in one instalment after the submission of actual mess bill including copies of all statements, taxes paid for the period.

10.32 No extra payment will be made against VAT. Service tax, if applicable will be reimbursed on production of paid challans etc.

10.33 Contractor has to collect the guest charges directly from the guests as per the tariff approved by SAI.

10.34 The contractor and his workers must behave politely with hostel inmates. The contractor and his team, under any circumstances should not involve in arguments with the boarders of the mess. In case of such situations/ under emergency, the Contractor should intimate immediately to the concerned also.

10.35 Mess workers and cooks should be healthy and medically fit. The contractor shall furnish medical fitness certificate from the authorized govt. hospital in respect of the mess workers & cooks to be deployed for the job. In addition, they are required to have a regular check up with the institute Medical Officer. If any mess worker is found medically unfit, he may not be given permission to continue his duties and mess contractor has to replace him immediately without fail.

10.36 Mess Contractor or his representative manager is required to remain present in the mess when the food is prepared/served in the mess.

10.37 Smoking / drinking liquor etc. Is strictly prohibited in the Institute premises.

10.38 Storage / consumption of any alcoholic drink / liquor are strictly prohibited. The contractor shall not serve any of such substance / drink in mess / hostel. Smoking, consuming gutkha, tobacco etc. is also prohibited in mess premises.

10.39 Employment of child labour (as per norms) is totally prohibited. It is the responsibility of the Contractor to comply with all formalities of labour office including obtaining necessary labour license.

10.40 The employees of the contractor should wear uniform along with a name tag.

10.41 All expenses related to the functioning of the employees engaged by the Contractor shall be in the scope of the Contractor.

10.42 The contractor is solely responsible for the payment of Minimum wages as per Central Government Rule for their employees as per of the Government norms and deductions towards EPF and ESI.

10.43 Contractor shall provide light food to the sick student/s during his/their sickness period and no extra charges will be paid for the same.

10.44 The Director, NRC Sonapat reserves the right to reject any/all the tender without assigning any reason thereof.

10.45 If the successful bidder is found involved not fulfilling the contractual obligations in past in any organization will be debarred without any notice.

10.46 On termination of contract , the contractor has to hand over peaceful position of the infrastructure failing which Demurrage charges as decided by the Authority will be applicable.

10.47 Offer sent by fax/telephone/E mail will not be accepted.

- 10.48 Licensee shall pay the license fee for every month in advance by 10th day of English calendar month.
- 10.49 SAI reserves right to revise its menu.
- 10.50 The successful bidder will have to install a sub-meter (covering kitchen) for electricity at the risk and cost of his own and payment will be made accordingly to SAI on actual consumption as shown in the sub-meter, along with license fee every month. In dining hall and other required placed SAI will provide electricity.
- 10.51 The furniture issued will be on a One-Time Basis, and it should be returned in good condition. Its maintenance will be responsibility of the Bidder/caterer who will be responsible for any breakage and damage of this furniture by its staff.
- 10.52 The caterer has to bring his own kitchen equipments, crockery and cutlery utensils and other items required for preparing and serving of food. All the items and utensils should be of good and standard quality and same are subject to checking by SAI.
- 10.53 If the licensee does not handover the premises on expiry/termination of agreement to new agency/SAI, the Security Money of the licensee will be forfeited.
- 10.54 The Bidder/caterer will ensure compliance with all applicable Labour laws "including Contract Labour (Regulation and Abolition) Act, 1970", to caterer and caterer's employees including any additional obligations that may arise on account of the canteens being located within the SAI premises. Registration certificate issued under contract Labour (Regulation & Abolition) act 1970 may be enclosed.
- 10.55 The licensee shall responsible and arrange for removal of the garbage, the kitchen waste or any other type of refused or waste material every day and dumped it properly at specified place.
- 10.56 The licensee shall not be entitled to put up any structure (permanent/temporary) on the licensed space. In case any such structure(s) is/are required to be put by the licensee for smooth functioning of Mess the licensee shall submit a detailed plan for approval of the licensor. No additional/alteration or structural changes would be allowed to be put up without the written prior approval of the licensor.
- 10.57. That the licensee at his own cost will provide running hot water, cupboards for keeping servant's cloths, fire proof equipments/arrangements (Fire Extinguishes) and all other requirements in the kitchen. It will be responsibility of licensee to comply with all fire-fighting norms and conditions as laid down by the concerned authority. SAI will not be responsible in case of any eventuality.
- 10.58 That the licensee shall use dustbins for the refuse and the kitchen waste. It shall be ensured by the licensee that refuse of kitchen waste is not scattered outside the cans/dustbins and neither the same is dumped anywhere else other than the place specified.
- 10.59. The successful bidder shall be responsible for ensuring the safety of its employees. The license shall be absolute responsible for the payment of salary for the employed persons in canteen at STC-Kurukshetra on or before 7th of each succeeding month.
- 10.60. The rates quoted against each menu will be inclusive of all taxes.
- 10.61. TDS and all taxes imposed by Central / State Govt. from time to time will be borne by the contractor/Licensee.
- 10.62. Where the total strength of inmates in the centre is 50 or more, the overhead charges will be paid at the enhanced rate of 10% in place of the existing 7% to contractor over and above the boarding charges
- 10.63 Where the strength of the inmates is below 50, the overhead charges will be paid at 15% (as against existing 7%) over and above the boarding charges to the contractor.

11 PENALTY

Failure to supply food in terms of quality, quantity and as per the menu indicated in Annexure II will attract penalty. For not adhering to contractual conditions, SAI shall be free to impose monetary fine as deemed fit on the contractor. Fines imposed shall be adjusted against payment due to the contractor.

- a) Vegetables used should be fresh and of good quality. If vegetables kept for use is found to be rotten or of poor quality, then a fine of Rs 2500/- each occasion will be imposed.
- b) Items like Aji-no-moto, Baking soda, coloring items etc. are banned and they should not be used. If they are found in the kitchen premises penalty of Rs 5000/- for each occasion will be imposed.
- c) Kitchen should be kept clean. If it is not kept clean, a fine of Rs 2500/- for each occasion will be imposed.
- d) For damages caused by the contractor to the kitchen equipments, vessels and other items supplied by the licenser, twice the cost of the equipment will be recovered.
- e) Any complaint of insects cooked along with food found in any food item would invite a fine of Rs 5000/- per complaint on the contractor.
- f) Any complaint of soft objects like rope, soft plastic, cloth etc. in food will attract a fine of Rs 5000/- per complaint.
- g) Any complaint of stones / pebbles will attract a penalty on the contractor which can range between Rs 5000/- depending on the size of the stone/ pebble per complaint.
- h) 5 or more complaints of unclean utensils in a day would lead to a fine of Rs 5000/- on the contractor.
- i) If mess committee agrees that certain item of a meal was not cooked properly then a fine of Rs 5000/- would be imposed on the contractor.
- j) Changes in approved menu (as per Annexure I) of any meal without permission of warden/mess committee would result in a fine of Rs. 10,000/- on the contractor.
- k) Fine on any discrepancy (personal hygiene of workers, misbehaviour by workers etc.) will lead to fine of Rs 10, 000/- on contractor for every instance.
- l) Using of brands not mentioned in the contract without prior permission and adulteration shall invoke a hefty fine beyond the limit of any fine mentioned above and decided by the mess committee with consent of the wardens.
- M) Failure to supply food in terms of quality, quantity and as per the menu indicate in Annexure II will attract penalty. For not adhering to contractual conditions, SAI shall be free to impose monetary fine as deemed fit on the contractor. Fines shall be deducted from the payment due to the contractor.

Severity of hygiene failure shall be assessed and decided by the mess committee and fined appropriately. In case of gross failure/negligence a severe penalty will be imposed, which could be a hefty fine as cash and/or summary termination of the Contract.

Menu for STC-Kurukshetra**@ Rs. 247.50**

S.No.	Food Items	Brand Name	Quantity
1.	Biscuits	Parle G	1 small pkt
2.	Milk	Amul Toned	1000ml
3.	Sugar	--	20g
4.	Jam	Kissan	20g
5.	Butter	Amul	5g
6.	Honey	Patanjali	10g
7.	Brown Bread slices	Britania	90 g (Approx)
8.	Dalia	Rajdhani	50g
9.	White Paneer	Local mkt	100g
10.	Soypaneer	--	50g
11.	Eggs	--	2 nos.
12.	Banana	Local mkt	2 nos.
13.	Wheat flour	Ashirwad	200g
14.	Rice	India gate basmati	100g
15.	Dhal	--	100g
16.	Vegetables (starchy/ non starchy)	Local mkt	200g
17.	Chicken	Local mkt	200g
18.	Ice cream/Desert	Amul	100g
19.	Spices and condiments	As desired	Approx 5 g/day
20.	Yoghurt	Kitchen made	200g
21.	Oil	Fortune	25 ml
22.	Juice	Real	200ml
23.	Lemonwater	Kitchen made	250 ml

PERFORMNCE STATEMENT

(For the period of last three years)

- 1. Reference of Bid : _____
- 2. Date of Opening : _____
- 3. Name & Address of the Bidder : _____
- 4. Name & Address of the Department Where worked : _____

Order Placed by (full address)	Order no. & Date	Order Placed on	Description and Quality of Services	Value of order	Date of completion of Contract	Remarks indicating reason for delay if any	Are the services provided Satisfactory
1	2	3	4	5	6	7	8

(Signature and seal of the Bidder)

Note:

SAI reserves the right to ask the bidder to furnish copies of orders and satisfactory completion certificate in respect of works detailed in above statement.

**TENDER DOCUMENT FOR RUNNING MESS IN SAI STC, KURUKSHETRA
(HR)-125004**

(TO BE SUBMITTED IN ENVELOPE "A")

To,

The Centre Incharge,
Sports Authority of India,
STC Kurukshetra-136118

Sub.:- EARNEST MONEY DEPOSIT.

In response to the tender published in the On,
I am enclosing herewith demand draft no. datedof
(Rupees Only) drawn on Bank in
favour of Assistant Director Sports Authority of India, payable at Kurukshetra on account of
Earnest Money Deposit (EMD).

AND

In response to tender floated on website www.sportsauthorityofindia.nic.in, or
www.saisonepat.com I have downloaded the tender document and depositing herewith
Demand Draft of Rs. _____ (Rupees _____ only) drawn on
..... Bank in favour of Assistant Director Sports Authority of India payable
at Kurukshetra on account of Cost of Tender.

(SIGNATURE OF THE BIDDER)
with address and seal

BID SUBMISSION FORM TENDER DOCUMENT FOR RUNNING MESS IN
SAI TRAINING CENTRE KURUKSHETRA

(TO BE SUBMITTED IN ENVELOPE "B")

To,
The Centre Incharge,
Sports Authority of India,
STC, Kurukshetra

Ref.: **Your Bidding Document for Running Mess for the year 2020-21 .**

Madam/Sir,

We offer to provide Mess Service at SAI, STC, Kurukshetra in conformity with your above referred document for the sum as shown in the Financial Bid, attached herewith and made part of this Bid. We further confirm that, if our Bid is accepted, we shall provide you with a performance security (security deposit) of required amount in an acceptable form in terms of clause no. 10.7 for due performance of the contract.

We agree to submit the bill on monthly basis and accept for making payment to the workers as per the Minimum Wages notified by the Government.

We agree to the compliance of applicable Labour & other Laws in force.

We agree that all other payments like payment under Workmen Compensation Act etc. shall be borne & payable by us.

We agree to keep the SAI indemnified of any claim/damages, if any that SAI may have to pay with respect to the service and the deployment of any of our workers for SAI's work.

We agree to all terms and conditions of General Conditions of Contract.

We confirm that there is no case pending with the police or any other investigating agency (i.e.) against the proprietor/firm/partner or the company.

We confirm that no near relative of ours is an employee in SAI who is connected with the award and executive of the contract.

We confirm that we are competent to contract and we do not stand deregistered/banned/blacklisted by any Govt. Authorities.

We confirm that we fully agree to the terms and conditions specified in above mentioned Bidding Document, including amendment/ corrigendum if any

[Signature with date, name and Designation]

Duly authorized to sign Bid for and on behalf of Messrs _____

[Name & Address]

TENDER DOCUMENT FOR RUNNING MESS IN SAI STC KURUKSHETRA

(TO BE SUBMITTED IN ENVELOPE "C")

Price Schedule/ Financial Bid

(To be utilized by the bidders for quoting their prices)

Bid Particulars for Tender No.

1. Name of Bidder :.....
2. Address of Bidder :.....

Fixed Monthly Infrastructure usage charges :

Sr. No.	Type of Space/ Item to be used by the bidder	Quantity In sft.	Rate	Amount
1	License Fee on per square feet basis for space to be provided to the successful bidder	Boys Hostel:- Kitchen Area= 20'-0x18-3=365 Sq.Ft		
2	Items like Utensils etc. will be provided by the successful bidder with list	All kitchen utensils/ equipments		

NOTE:-

Successful bidder shall be the one who emerges H1 in aggregate of both the items.

(SIGNATURE OF THE BIDDER)
with address and seal

Dated

CONTRACT AGREEMENT FORM

This agreement is made this day _____ day of ____ By and Between the __, Sports Authority of India acting through <insert name & designation>, Sports Authority of India, a Society registered under Societies Registration Act, 1860 having its office at Jawahar Lal Nehru Stadium Complex, Gate No. 10 (East Gate), next to MTNL Building, Lodhi Road, New Delhi- 110003 (herein after referred to as "SAI" which expression shall unless repugnant to the context or meaning thereof, includes its successor-office and assigns) of the ONE PART:

AND

(Name of Company) having its registered office at (Address of the Company represented through <insert name & designation> who is duly authorized to execute this Agreement) hereinafter referred to as 'Supplier' which expression shall unless repugnant to the context or meaning thereof, includes its successor- office and assigns) of the SECOND PART:

WHEREAS the firm shall and will execute the work details of which are given in Annexure-I to this document.

Bid for Running Mess for the year 2020-21 at the license fees quoted by the firm vide their proposal _____ dated _____ and a per all the terms and conditions given in Bid documents for providing Running Mess Service shall become part and parcel of this agreement.

That the bidder would raise bill and the payment shall be done in accordance with the relevant Clause of this contract.

The Performance Security would be en-cashed by "SAI" in case the firm fails to deliver services to the extent as stipulated in the contract and/or breaches of any of the terms and conditions of this contract.

Signature (NAME OF PARTY) Address	(Signature, name and address Of the Sports Authority of India's authorised official) For and on behalf of Director Incharge, Sports Authority of India, Sonapat
--	--

Witness:

1. _____

1. _____

2. _____

2. _____

BANK GURANTEE FOR PERFORMANCE SECURITY

To,

[The bank, as requested by the successful bidder, shall fill in this form in accordance with the instructions indicated]

Date: [insert date (as day, month, and year) of Notification of Award]
And Contract No. _____

Bank's Branch or Office: [insert complete name of Guarantor] Beneficiary: Assistant Director, Sports Authority of India, Kuruksetra.

PERFORMANCE GUARANTEE No.: [insert Performance Guarantee Number] We have been informed that [insert complete name of firm] (hereinafter called "the bidder") has entered into Contract No. [Insert number] dated [insert day and month], [insert year] with you, for Running Mess at SAI Training Centre< Kurukshetra for providing food to Sports trainees. (hereinafter called "the Contract").

Furthermore, we understand that, according to the conditions of the Contract, a Performance Guarantee is required.

At the request of the firm, we hereby irrevocably undertake to pay you any sum(s) not exceeding [insert amount(s) in figures and words] upon receipt by us of your first demand in writing declaring the Contractor to be in default under the Contract, without cavil or argument, or your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This Guarantee shall expire no later than the [insert number] day of [insert month] [insert year], and any demand for payment under it must be received by us at this office on or before that date.

This guarantee is subject to the Uniform Rules for Demand Guarantees, ICC Publication No. 458, except that subparagraph (ii) of Sub-article 20(a) is hereby excluded.

[Signatures of authorized representatives of the bank and the Supplier]

NEFT MANDATE FORM

From

Date : _____

To

The Centre Incharge,
Sports Authority of India,
SAI ,STC, Kurukshetra

Sub:- **NEFT PAYMENTS.**

We refer the NEFT being set up by SAI. For remittance of our payments using RBI's NEFT scheme, our payments may be made through the above scheme to our under noted account.

NATIONAL ELECTRONIC FUNDS- TRANSFER MANDATE FORM

Name of City	
Bank Code No.	
Bank's Name	
Braches Address	
Brach Telephone/ Fax No.	
Supplier's Accounts No.	
Type of Accounts	
IFSC Code for NEFT	
IFSC Code for RTGS	
Supplier's name as per accounts	
Telephone No. Of Suppliers.	
Supplier's E-mail ID	
PAN Number	

(Signature with date, name and Designation)

For and on behalf of Messers _____

Enclose a copy of crossed cheque.

Letter of authorization for attending bid opening meeting

Tender No.

Sub: - Authorization for attending bid opening on (date) in tender of

Following persons are hereby authorized to attend the bid opening for tender mentioned above on behalf of(bidder) in order of preference given below.

Order of preference	Name	Specimen Signature
---------------------	------	-----------------------

- 1.
- 2.

Alternate Representative

Signature of bidder

Or

Officer authorised to sign the bid documents on behalf of the bidder.

Note:-

1. Maximum of two representatives will be permitted to attend bid opening. In case where it is restricted to one, first preference will be allowed. Alternate representative will be permitted when regular representative are not able to attend.
2. Permission for entry to the hall where bids are opened may be refused in case authorisation as prescribed above is not recovered.